



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO

OPNAVINST 4650.15
N413B
7 Jul 98

OPNAV INSTRUCTION 4650.15

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field
addressees not having Navy personnel attached)

Subj: ISSUANCE OF THE NAVY PASSENGER TRANSPORTATION MANUAL
(PTM)

Ref: (a) DoD 4500.9-R, Part I of Mar 98
(b) OPNAVINST 4600.24C
(c) Joint Federal Travel Regulations, Volume 1
(d) Joint Travel Regulations, Volume 2
(e) MILPERSMAN
(f) OPNAVINST 4630.25C (Encloses DoD 4515.13-R) of
Nov 94
(g) NAVMEDCOMINST 5360.1 (NOTAL)
(h) DoD 4500.54-G of Aug 93 (NOTAL)
(i) OPNAVINST 4630.26
(j) DoD 4500.9-R, Part III of 11 Apr 97 (NOTAL)

Encl: (1) Navy Passenger Transportation Manual (PTM)

1. Purpose. To supplement reference (a) by providing specific Navy official travel policies and procedures and identifying the Navy passenger transportation system. This instruction is a complete revision and should be reviewed in its entirety.

2. Applicability and Scope. This instruction applies to the official travel of Navy-sponsored passengers which include:

- a. Navy members and their dependents.
- b. Navy civilian employees and their dependents.
- c. All other personnel whose travel is funded by Navy.

7 JUL 1998

3. Discussion

a. This instruction, used in conjunction with reference (a), is designed to ensure that Navy-sponsored travelers who are entitled to, or eligible for travel at government expense will receive safe, responsive, reliable and best value travel services that satisfy mission requirements in compliance with applicable laws and Federal, Department of Defense (DoD) and Navy travel policies.

b. This manual has been reviewed by the Per Diem, Travel and Transportation Allowance Committee in accordance with DoDD 5154.29, dated 9 March 1993, as PDTATAC Case 980428.

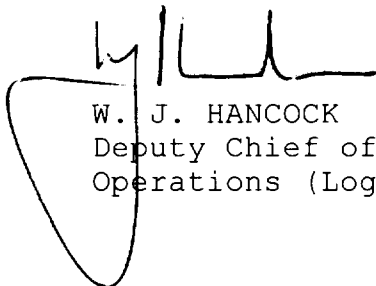
4. Action

a. NAVMILPERSCOMINST 4650.2A was canceled by BUPERSNOTE 5215 of 6 October 1997.

b. Navy commands and activities shall comply with the provisions of this instruction regarding the official travel of Navy-sponsored travelers.

c. Fleet Commanders in Chief are responsible for resourcing and managing the passenger transportation infrastructure in accordance with guidance provided in this instruction.

5. Forms. Information regarding the requisition of forms listed in this instruction is contained in Attachment 1 to enclosure (1).



W. J. HANCOCK
Deputy Chief of Naval
Operations (Logistics)

Distribution:
SNDL Parts 1 and 2